



## AGENDA

Wisconsin Rapids Board of Education  
**Educational Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · (715) 424-6701

Katie Bielski-Medina, Chairperson  
John Benbow, Jr.  
Troy Bier  
Larry Davis  
Sandra Hett  
John Krings, President  
Julie Timm

January 2, 2023

**LOCATION:** Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room A/B

**TIME:** 6:00 p.m.

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

IV. Actionable Items

A. Open Enrollment Space Determination Limits for the 2023-2024 School Year

V. Updates

A. Student Travel

VI. Consent Agenda Items

VII. Future Agenda Items/Information Requests

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda however, no deliberation or action will be taken by other Committees or the full Board of Education.



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**BACKGROUND**

Katie Bielski-Medina, Chairperson  
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Troy Bier  
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TIME: 6:00 p.m.

- I. Call to Order
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- IV. Actionable Items
  - A. Open Enrollment Space Determination Limits for the 2023-2024 School Year

Wisconsin Statute 118.51(5)(1) stipulates that nonresident school boards shall determine the number of regular and special education spaces available within the school district at the January meeting of the school board. A nonresident school board may consider whether the special education or related services described in the child's IEP are available, or whether there is space available to provide the special education or related services. In determining the availability of space, criteria to be considered may include class size limits, program limits, pupil/ teacher ratios, or enrollment projections established by the school board. Wisconsin Admin. Code PI 36.06(5) provides that the school board designate the number of regular education spaces, by grade, and the number of special education spaces, by program or services.

**Designation of Space Limitations for 2023-2024 School Year**

**General Education:**

After consulting with the Director of Human Resources the administration has determined that there will not be any regular education open enrollment space limitations at any grade level with the exception of Central Oaks Academy Charter School (COA). Because COA is a charter school, the Governance Board

has the opportunity to set enrollment caps as defined in their charter contract. The COA Governance Board met in December and determined they will retain the enrollment caps as previously approved in 2021-2022 for the 2022-2023 school year providing a 1:40 ratio between the Lead Education Guide (LEG) and students.

**Special Education:**

Special education open enrollment space limitations were determined as follows (See Attachment A).

1. Current students for the 2022-2023 school year were delineated by program and school level (elementary, middle, high school).
2. Current number of sections were determined. Sections often corresponded to teachers.
3. Maximum section numbers were determined based on the prescribed Statewide Caseload Number Chart from DPI.
4. Capacity was calculated by multiplying "Sections" by "Max per Section."
5. Each student was assigned a factor based on the level of services provided to them.
6. Projected totals for 2023-2024 were estimated by adding the student factor for each program. Additionally, an increase in enrollment for each program based on transfers into the district and current initial referrals were accounted for. The projection for possible transfer students was set at 10%. The projection for possible new placements was set at 50% of prior year's referrals for those grade levels in which there is space.
7. Spaces available were determined by subtracting "Capacity" minus the "Projected Total."

**The administration recommends that the Board of Education not designate any space limitations for regular education open enrollment students for the 2023-2024 school year with exception for Central Oaks Academy enrollment caps of a 1:40 ratio between Lead Education Guides and students. However, the administration recommends that the Board of Education designate space available in special education programming as indicated in the "Projected Space Available" column set out in Attachment A.**

V. Updates

A. Student Travel

- a. Elizabeth Mancheski, Lincoln High School World Language teacher, is interested in taking students on a trip to Germany, Austria, Switzerland and Lichtenstein, during the 2023-2024 school year. The purpose of the 10-day trip is to have students authentically experience the culture and practice their language speaking skills with the local population. Ms. Mancheski will be present to provide details of the trip which will be scheduled from March 21, 2024 through March 31, 2024. The itinerary for the trip as well as the projected cost per student is included as Attachment B.
- b. Ginger Marten, Lincoln High School orchestra teacher, will be taking 10 students to the Dorian Orchestra Festival at Luther College in Decorah,

Iowa from February 5-6, 2023. Students will attend rehearsals, sectionals, concerts and master classes over two days along with other orchestra students from Minnesota, Iowa, Wisconsin and Illinois. The cost is approximately \$100 per student and LHS will be sharing a bus with Wausau East and West High Schools.

VI. Consent Agenda Items

Committee members will be asked to decide which items should be placed on the consent agenda for the regular Board of Education meeting.

VII. Future Agenda Items/Information Requests

Agenda items are determined by the Committee Chair after consultation with appropriate administration depending upon other agenda items, presentation information, and agenda availability.

Future agenda items/information requests include, but are not limited to:

- AGR Mid-Year Report (February)
- District Strategic Plan (February)
- Summer School Course Proposals (March)
- Adding Washington Elementary as a Schoolwide Title School (March)

**Projected Special Education Open Enrollment Spaces for 2023-24**

**Attachment A**

<b>Program</b>	<b>Projected Sections 22-23</b>	<b>Max Number of Students per Section</b>	<b>Capacity</b>	<b>Projected 23-24 Enrollment based on Factoring</b>	<b>10% Transfer</b>	<b>50% New Placements</b>	<b>Total</b>	<b>Projected Space Available 22-23</b>
Early Childhood/4K	5	10	50	51.5	5	26	82	0
<b>Elementary (K-5)</b>								
Cross Categorical Levels 1-2	16.25	12	195	355.6	36	NA	391	0
Intellectual Disabilities Level 1/2 Program	1	11	11	15.8	2	NA	17	0
Intellectual Disabilities Level 3 Program	2	7	14	54.6	5	NA	60	0
Emotional Disabilities Level 1/2/3 Program	2	11	22	34.3	3	NA	38	0
<b>Middle (6-8)</b>								
Cross Categorical Levels 1-2	9.75	14	136.5	216.8	22	NA	238	0
Intellectual Disabilities Level 1/2 Program	2	10	20	43.1	4	NA	47	0
Intellectual Disabilities Level 3 Program	1	8	8	16.5	2	NA	18	0
<b>High School (RCHS and LHS 9-12)</b>								
Cross Categorical Levels 1-2	11	15	165	322.3	32	NA	355	0
Intellectual Disabilities Level 1/2 Program	3	10	30	66.2	7	NA	73	0
Intellectual Disabilities Level 3 Program	1	8	8	35.1	4	NA	39	0
Emotional Disabilities Level 3 Program	1	10	10	28	3	NA	31	0
<b>Speech &amp; Language</b>								
Early Childhood	1.5	20	30	43.1	4	22	69	0
Elementary	8	35	280	255.7	26	NA	281	0
Middle School	1	40	40	29.4	3	NA	32	8
High School	0.5	40	20	15.6	2	NA	17	3
<b>Occupational Therapy</b>								
All Grade Levels	3.5	15, 30, 30, 45	120	213 (students)			0	0

## Tour specifics

ATTACHMENT B

### TOUR ITINERARY:

#### Day 1 Start tour

#### Day 2 Guten tag Frankfurt

- › Meet your tour director and travel to your hotel in the Rothenburg area
- › Rothenburg tour director-led sightseeing
- › Marktplatz, Rathaus

#### Day 3 Rothenburg area--Munich

- › Travel to Munich via Romantic Road
- › Dachau Concentration Camp & Memorial visit
- › Bavarian bratwurst dinner

#### Day 4 Munich landmarks

- › Munich guided sightseeing tour
- › Residenz, Nymphenburg Palace Gardens visit, Alte Pinakothek, Deutsches Museum, BMW Headquarters visit, Olympic site of 1972, Frauenkirche, Neues Rathaus, Marienplatz, Hofbräuhaus

#### Day 5 Munich--Innsbruck

- › Travel to Innsbruck via Neuschwanstein & Oberammergau
- › Neuschwanstein Castle visit
- › Oberammergau excursion

#### Day 6 Innsbruck--Lucerne

- › Innsbruck city walk
- › Golden Roof, Triumphbogen, Olympic site
- › Travel to Lucerne via Liechtenstein

#### Day 7 Lucerne landmarks

- › Lucerne tour director-led sightseeing
- › Löwendenkmal (Lion Monument), River Reuss, Kapellbrücke
- › Optional Mt. Pilatus excursion \$75
- › Traditional Swiss dinner

#### Day 8 Lucerne--Heidelberg

- › Travel to Heidelberg via the Black Forest
- › Cuckoo clock demonstration
- › Heidelberg tour director-led sightseeing
- › Heidelberg Castle & Heidelberg Tun barrel visit, University, Marktplatz

#### Day 9 Start extension to Rhineland

- › Travel to Rhineland via Cologne
- › Cologne Cathedral visit

#### Day 10 Rhineland cruise

- › Rhine cruise to Rudesheim from Koblenz
- › Disembark & overnight in the Rhineland

#### Day 11 End tour

### TOUR INVESTMENT:

**Travelers under 23 years** \$3,469.00\*

**Travelers 23 and above** \$3,999.00\*

*\*Sign up by 11/08/22 and use voucher code*

**2024earlybird** to receive this discounted price!

### INCLUDED:

*Round-trip airfare, all transportation, sightseeing tours and site visits, all hotels with private bathroom, breakfast and dinner daily, full-time multi-lingual tour director.*